



सत्यमेव जयते

भारत सरकार / **GOVERNMENT OF INDIA**
रेल मंत्रालय / **Ministry of Railways**
दक्षिण मध्य रेल्वे / **South Central Railway**



महा प्रबंधक[विध्युत] कार्यालय
Office of the General Manager[E]
चौ.मं.,सि ब्लॉक/रेल निलयम
4th Floor, 'C' Block, Rail Nilayam
सिकंदराबाद **Secunderabad-500 071**

Email:cele@scr.railnet.gov.in, dyceeloco@scr.railnet.gov.in

☎Fax: 88527 (Rly.) ☎Fax:040-27821291

No.TP.115/Vigilance observations

Date: 03/01/2025

Sr.DEE/TRSO/SC, BZA & GTL,

Sr.DME/HYB, GNT & NED.

Sub: Observations made during the Preventive Check conducted on 24.05.2024 at Running Room/BPA and at Running Room/GTL – reg.

Ref: SDGM/Vig/SC Lr.No.G.265/PC/2024/05/01567/M/N/SC
dt: 18.10.2024.

With reference cited above, the following system improvement measures are suggested for incorporation in future agreements.

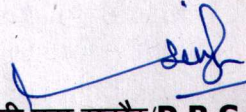
S.No	Observations from vigilance	System Improvement Suggested
1	Attendance register of contract staff has been verified at Running room and it was noticed that duplicate muster is being submitted for the process of bills at the divisional office. Muster available at Running Room is not matching with the muster submitted in office.	Muster roll for staff at Running Room shall only be used for bill processing and no duplicate muster rolls shall be provided.
2.	Bonus amount was paid to the firm but the contractual staff did not receive this bonus. Agency has been paid payment of bonus without submission of necessary documents.	Bonus amount shall be paid to the agency as per Bonus act only on submission of necessary documentary evidence paid to the contract staff.

3	The inventory of consumables and groceries was checked and revealed that a minimum buffer stock for one month is not being maintained. It was noted that the tender does not specify any penalties for failing to maintain the minimum buffer stock in the Running Room.	Appropriate penalty shall be incorporated in future agreements for the failing to maintain the buffer stock (quantified) of the prescribed items as indicated in tender documents and till such time officers conducting inspections should ensure availability of necessary items for 7 days (stock shall be quantified)
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In addition to the above, the following system Improvements are recommended.

1. The duties for each category of staff (supervisor, cook, sweeper/safaiwala, gardener, helper, utensil cleaner and callboy) shall be clearly outlined in the tender document.
2. GST invoices shall be submitted for the items supplied by the contractor. without these invoices, the bill shall not be processed.
3. As the payment is made for the scheduled "supply, commissioning, and maintenance of the RO plant," ownership remains with the Railways. If OPEX (Operating expenditure) model is employed the estimation should focus solely on the Annual Maintenance Contract (AMC) rather than on supply and maintenance services.
4. Contract staff ID cards shall not have the Indian Railways logo or emblem.

This has the approval of the PCEE.


(पी.बी.एस.राठौर/P.B.S.Rathore)

मु.वि.लो.इंजीनियर/CELE

कृते प्र मुख्यविद्युतइंजीनियर/For P.C.E.E

Copy to: SDGM/SCR for kind information please.